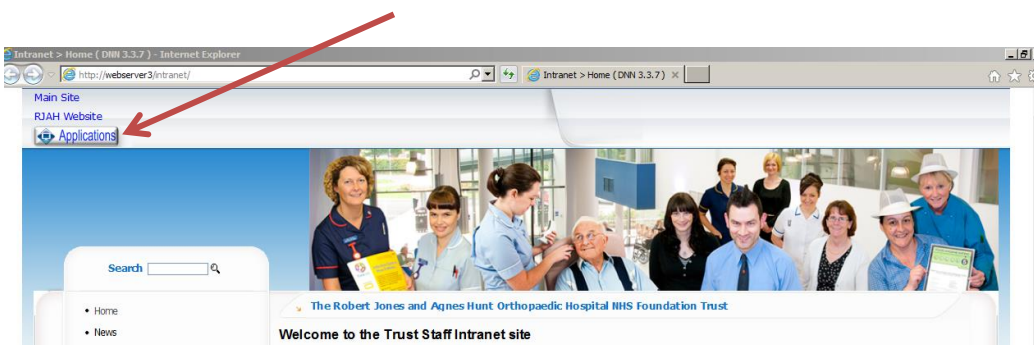




How to access the STAR folder and Link files online:

1. The easiest way is to go via the apps page via the link on the homepage of the intranet.



2. Click on the STAR app (apps are arranged in alphabetical order so scroll down to find the "S")

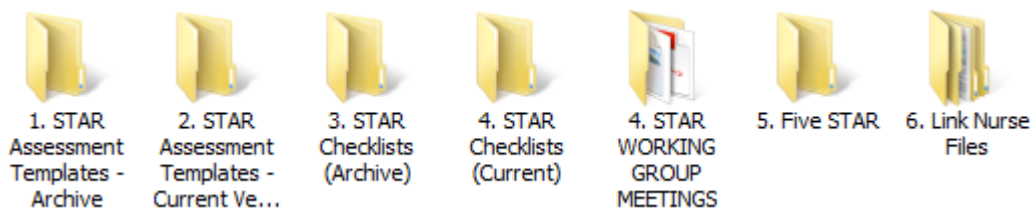


Please note to access the STAR folder you need to have been granted the appropriate permissions by IT. Therefore if you find your access is denied, please contact Anne Worrall, Quality Nurse (or in her absence one of the Matrons) and IT to get authorisation.

3. To get to the Link folders go to number 6 and click

Name ^	Date modified	Type
1. STAR Assessment Templates - Archive	31/05/2017 14:59	File folder
2. STAR Assessment Templates - Current Ve...	08/05/2017 14:09	File folder
3. STAR Checklists (Archive)	22/05/2017 12:14	File folder
4. STAR Checklists (Current)	28/07/2017 12:06	File folder
4. STAR WORKING GROUP MEETINGS	27/06/2018 14:55	File folder
5. Five STAR	13/03/2019 15:22	File folder
6. Link Nurse Files	13/03/2019 13:05	File folder
7. NewsLetter	11/06/2018 15:13	File folder
8. STAR Leaflet	17/08/2018 16:45	File folder
9. R.JAH Images	08/05/2017 11:07	File folder
10. Intentional Rounding	18/09/2017 16:24	File folder
11. Safety Huddle and Turning Chart	02/02/2019 12:26	File folder

OR: (depending on how you have your desktop set up)



4. Then choose the link topic of interest and click to see the contents

Archive of STAR Link Meetings	27/02/2019 11:08
Blood Transfusion	08/05/2017 13:24
Continance Care	01/03/2019 09:07
End of life Care	12/03/2019 12:09
Falls Management	01/03/2019 09:06
Infection Control	01/03/2019 09:08
Link attendance file	01/03/2019 09:53
Manual Handling	30/10/2017 16:56
Medicines MGT	01/03/2019 09:10
Nutrition	01/03/2019 09:11
Pain	01/03/2019 13:52
Productive Ward	19/10/2015 15:39
Resus	01/03/2019 10:42
Safeguarding and Dementia	01/03/2019 10:39
STAR Link Meetings 2019	01/03/2019 11:33
Tissue Viability	01/03/2019 13:54

NOTE:

An alternative route is to access it directly via the U drive:

U:\Group\STAR Toolkit\6. Link Nurse Files