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## Appraisal Training for Managers Resource List

### Books

The following books are all available from the Francis Costello Library (location 9)

- Armstrong, M. 2015. Armstrong's handbook of performance management: an evidence-based guide to delivering high performance. WX 222 ARM
- Beevers, K. 2010. Learning and development practice. HF 5549 BEE
- Bourne, M. 2011. Handbook of corporate performance management. WX 222 BOU
- Fletcher, C. 2007. Appraisal, feedback and development: making performance review work. HF 5549 FLE
- Davis, M. 2013. How to assess doctors and health professionals. W20 DAV
- Hindmarsh, D. 2012. Professional development for appraisal and revalidation: the Dr Hairy workbook. W 20 HIN
- Jones, R. 2011. Key tools and techniques in management and leadership of the Allied Health Professions. W80 JON
- King's Fund. 2011. The future of leadership and management in the NHS: no more heroes. WX 28 KIN
- Kings Fund. 2012. Leadership and engagement for improvement in the NHS: together we can. WX 28 KIN
- Markar, H. 2012. Medical management: a practical guide. W 80 MAR
- Marquis, B. 2012. Leadership roles and management functions in nursing: theory and application. WY 105 MAR
- Marr, B. 2009. Managing and delivering performance. WX 153 MAR
- McConnell, C. 2013. The health care manager's human resources handbook. HF 5549 MCC
- Murray, C. 2010. The nurse mentor and reviewer update book. WY 105 MUR
- Owen, D. 2012. Clinical supervision in the medical profession: structured reflective practice. W 18 OWE
- Passmore, J. 2010. Leadership coaching: working with leaders to develop elite performance. HD 57.7 PAS
- Shaw, R. 2011. Management essentials for doctors. W80 SHA
- Stewart, J. 2011. Learning and talent development. HF 5549 STE
- Stone, D. 2014. Thanks for the feedback: the science and art of receiving feedback well. W 62 STO
- Torrington, D. 2014. Human resource management. HF 5549 TOR

## Other management books and resources

We hold a wide range of books on other aspects of management in the library. You can search for books on “project management” for example by doing a keyword search on the library catalogue: <https://wv-shelib.olib.oclc.org/webview/>

You can also view a list of management books and useful websites on the library webpages: <http://www.rjah.nhs.uk/library/managers>

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## Journals

A range of journals are available in the library in print and online. The following journals are the most relevant:

Harvard Business Review 1922-current (online)

Health Service Journal 2007-current (online)

Please note that you need an Athens account to access our online journals. To register or log in, go to: [www.evidence.nhs.uk](http://www.evidence.nhs.uk) and click on the *journals and databases* link.

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## Journal Articles

Thomas, G. 2015. What a performance. *Credit Management*, 1 March, pp 54-55

Dean, E. 2014. A fair assessment? *Nursing Standard*, 2014, 29 (7) pp 24-25

Greenfield, J. 2014. Why every practice nurse should have an annual appraisal. *Practice Nurse*, 44 (9) pp 32-36

Boden, T. 2013. Facing the Truth: Knowing the Score. *Podiatry Management*, 32 (8) pp 79-82

Stonehouse, D. 2013. Appraisal: a key tool to delivering quality care. *British Journal of Healthcare Management*, 19 (7) pp 338-341

Mackenzie, R. 2013. Supervision and appraisal: how to support staff performance. *Nursing & Residential Care*, 15 (6) pp 452-454

Keegal, T. 2013. Poor performance: managing the first informal stages. *Primary Health Care*, 23 (4) pp 31-38

Fowler, J. 2013. Advancing Practice: from staff nurse to nurse consultant. Part 3: feedback. *British Journal of Nursing*, 22 (3) pp 184

Boodoo, S. 2013. Staff appraisal. (This practice profile is based on the article below by B. Price. Preparing for your annual staff appraisal: part 1.) *Nursing Standard* 28 (3) pp 57

Price, B. 2013. Preparing for your annual staff appraisal: part 1. *Nursing Standard*, 27 (20) pp 49-55

Price, B. 2013. Preparing for your annual staff appraisal: part 2. *Nursing Standard*, 27 (21) pp 42-48

Higgins, M. 2013. Show them you're a star. *Nursing Standard*, 27 (21) pp 69

Gulati, S. 2012. Face up to doing the dreaded appraisals. *Nursing Times*, 108 (11) pp 33

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